

# OPERA VOLUNTEERS

## I N T E R N A T I O N A L

### PROJECTS OF SPECIAL MERIT 2019 APPLICATION FORM

PROJECT TITLE: \_\_\_\_\_

NAME OF ORGANIZATION: \_\_\_\_\_

#### PRIMARY CONTACT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

#### PROJECT CHAIRMAN

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

WHAT COMPANY/COMMUNITY/SCHOOL DO THE VOLUNTEERS SUPPORT? :

How many volunteers are in the group? \_\_\_\_\_

If affiliated with an opera producing organization, how many productions \_\_\_\_\_ and how many performances of each \_\_\_\_\_ are produced every year (on average)?

#### PROJECT TYPE

\_\_\_\_ Advocacy \_\_\_\_ Artist Support \_\_\_\_ Audience Development \_\_\_\_ Education \_\_\_\_ Fundraising

\_\_\_\_ Organization/Training \_\_\_\_ Communication

Was this project \_\_\_\_ a one-time special event or \_\_\_\_ one that has been repeated? If repeated, how many times has the project been repeated? \_\_\_\_\_

#### PROJECT GOALS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PROJECT DESCRIPTION** (Please use additional pages if needed for additional description.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLANNING AND ORGANIZATION**

When did you begin working on this project? \_\_\_\_\_

How many committees and volunteers were involved? \_\_\_\_\_

How long did it take to complete the project? \_\_\_\_\_

What role did the opera producing organization have in the project, if any? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What type of professional assistance did you need (consultants, performers, caterers, etc.)? \_\_\_\_\_

\_\_\_\_\_

Funding information (include all costs to support group, costs to company, underwriting, profit, etc.) \_\_\_\_\_

\_\_\_\_\_

Publicity and Promotion \_\_\_\_\_

\_\_\_\_\_

**RESULTS**

How well did it meet your goals? \_\_\_\_\_

What unexpected problems did you encounter? \_\_\_\_\_

What changes or suggestions would you make to improve the project? \_\_\_\_\_

\_\_\_\_\_

If you are awarded a Project of Special Merit, which local publications should be notified?

Name of Publication(s) \_\_\_\_\_

Email Address of Publication(s) \_\_\_\_\_

Contact Name, Email and Phone \_\_\_\_\_

I verify this as a VOLUNTEER of our Group.

**PRIMARY CONTACT SIGNATURE:**

\_\_\_\_\_  
E-Mail address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date \_\_\_\_\_

**ALL INFORMATION DUE no later than February 1, 2019**

**Sandra Pelfrey, 3307 Lometa Drive, Amarillo, TX 79109 Home: 806-359-5569 Cell: 806-236-2247**

**Email: sandralpelfrey@gmail.com**

OPERA VOLUNTEERS INTERNATIONAL

*www.OperaVolunteers.org*

# OPERA VOLUNTEERS

I N T E R N A T I O N A L

## PUBLICITY INFORMATION FOR OVI PROJECTS OF SPECIAL MERIT

NAME OF PUBLICATION \_\_\_\_\_

EMAIL ADDRESS OF PUBLICATION \_\_\_\_\_

NAME OF CONTACT PERSON AT PUBLICATION \_\_\_\_\_

EMAIL ADDRESS OF CONTACT PERSON AT  
PUBLICATION \_\_\_\_\_

TELEPHONE NUMBER OF CONTACT PERSON AT  
PUBLICATION \_\_\_\_\_

**OPERA VOLUNTEERS INTERNATIONAL**  
**[www.OperaVolunteers.org](http://www.OperaVolunteers.org)**